

Page 96

Minutes of the Tilney St Lawrence Parish Council meeting held at on Monday 5th December 2011 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Cllr B. Ayres (in the Chair)
Cllr D. Appleby, Cllr C. Ayres, Cllr D. Calton, Cllr P. Cullen, Cllr J. Day,
Cllr E. Hearn, Cllr R. Jagers, Cllr D. Jones, Cllr E. Jones, Cllr C. Mills,
Cllr G. Place, Cllr A. Sapey & Cllr R. Savage.

Clerk: Mrs M. Meyrick

Public: 0

364. Apologies and reasons for absence.

364.1. There were no apologies for absence.

365. Declarations of interest for items on the agenda.

365.1. Cllr Jones declared a personal interest on item 368.6.1.

365.2. Cllr Day declared a personal interest on item 368.6.1.

366. Minutes.

366.1. The minutes of the Meeting of the Council on the 7th November 2011 amendment – page 92, item 355.3.2 – should read “*Goodley and Son footpath diversion – Jackie Brooks, N.C.C. definitive map officer has contacted Mr Lenson (Farm Manager) with regard to the opposition from The Open Spaces to their footpath diversion. She has proposed that Goodley’s ‘Dedicate’ part of the Parish Council’s modification order in order to support their diversion order*” - subject to this amendment the minutes were agreed and signed as a true record by the Chairman.

There was no public in attendance so no questions were raised in the public session.

367. Police Matters

367.1. No crimes have been reported in both Tilney St Lawrence and Tilney-cum-Islington. There has however been an incident where one of the new grit bins was chucked into a garden but Cllr D. Jones has retrieved it and has it in his safe keeping. The bins should have been filled with grit by Norfolk County Council by now, Cllr Jones spoke to Andy Wallace the highway engineer today to chase this up.

368. Reports

368.1. Chairman’s Correspondence – No was no report.

368.2. Footway Lighting Reports

368.2.1. Light 44, Magdalen Road – Dayburner is still not fixed.

368.2.2. Light outside school is out.

368.2.3. It was suggested that each Councillor is given a copy of the street light inventory list to make it easier when reported problems. The Clerk will supply this by the next meeting.

368.3. Footpath & Tree Reports – Cllr Appleby clarified the situation regarding the diversion order as detailed in item 366.1 and gave a copy of the letter received from Jackie Brooks of Norfolk County Council to the Clerk.

368.4. Village Hall Report

368.4.1. Village Hall representative – This will be put on the next agenda for discussion.

Chairman’s Signature _____

Page 97

368.4.2. It was clarified by the Clerk that the Council are under contract for the grass cutting with Norse for the playing field and will be in year 3 of a 5 year contract from the 2012 season. There is a separate contract with Norse that the Village Hall Committee has for the play area and it was reported by Cllr Cullen that it is under contract with them for another year.

368.5. William Day Centre Report – There was no report.

368.6. Highway Matters

368.6.1. Traffic calming measures – There has been an incident that was reported at the last meeting regarding a traffic accident outside the school. Cllr D. Jones read out a letter he received in 2006 from Norfolk County Council about the lack of funds available for traffic calming measures. Cllr Jones has spoken and met with Andy Wallace the Highways representative who informs him that the funds available for this year and next have already been allocated and that it is unlikely that any would be available until 2015 at the earliest. The only option is for the Parish Council to fund two traffic calming lights to be installed but would be subject to a site survey to see if it would be possible. The cost is dependant of a number of factors including electric supply but it could be in the region of £6000. The lights themselves would only come on during school start and finishing times and would show what the speed limit is. Cllr Hearn stated that she will highlight this to the P.T.A at the school and ask them if any fundraising could be carried out to help with the cost. Cllr D. Jones proposed and Cllr Sapey seconded for the council to fund the traffic calming lights.

It was unanimously agreed in principle for the Parish Council to fund the installation of the traffic calming lights subject to costing and site survey. It was also agreed for Cllr D. Jones to organise the survey to be carried out.

368.6.2. There is still an issue with the drain cover outside number 98 High Road in Tilney cum Islington, the Clerk will chase this up with Highways.

368.6.3. Cllr Savage raised the issue of the crumbling tarmac on New Road which was reported at an earlier meeting, the Clerk will chase this up with Highways also.

368.6.4. It was requested for Church Road be included in the gritting route as there is concern regarding the number of school buses that use that road which includes double decker buses.

It was agreed for the Clerk to contact Highways requesting Church Road be added to the gritting route.

368.7. Patients Group – Cllr Hearn attended the recent meeting, the next one is planned for February. It was reported that funding was handed over to the last doctors practice which the current practice is trying to get back. Cllr B. Ayres attended a meeting recently with the managers from Willows Pharmacy and a representative from Norfolk Pharmacists. It was reported that the aim is to try and get a pharmacy back onto the doctor's site but the issue is that the PCT lease the car park from the owner and not the practice, permission needs to be sought to place a container there for the pharmacy. Elizabeth Truss MP is aware of this issue and is looking into it.

368.8. Church Report – Cllr Place reported that permission for the floodlighting has been approved. The planning drawings for the WC and kitchen needs to be done by someone who has experience of historical buildings, this is being dealt with. The issue of the grass area outside the church where the post box is located was brought up, the Clerk will chase up Highways .

369. Finance

369.1. Payments since last meeting.

NO	Name	Chq No	Description	Net	VAT	Total
83	Mr B Ayres	642	Re-imburse - Signs	18.00	0.00	18.00
84	RBL	643	Remembrance Wreath	21.00	0.00	21.00
85	Mr T. Sapey	644	Travel Claim	33.60	0.00	33.60
86	Mrs M Meyrick	645	Salary November	229.88	0.00	229.88
87	Mrs M Meyrick	645	Expenses	33.33	0.00	33.33
	Mrs M Meyrick	645	Overpaid Expenses	-9.17	0.00	-9.17
			Total	254.04	0.00	254.04
88	TSLVC	646	Play Area Maintenance	210.00	0.00	210.00
89	TSLVC	646	2nd Half of Annual Grant	750.00	0.00	750.00
			Total	960.00	0.00	960.00
90	MHB Ltd	648	Street Light Maint Dec	114.94	22.99	137.93
91	E-on	DD	Street Light Electric Nov	140.13	28.03	168.16
92	CGM	649	Churchyard Maintenance	185.00	37.00	222.00
93	SLCC	650	Yearly Membership	39.25	0.00	39.25
	Total			1765.96	75.03	1853.98

The accounts for December were agreed as listed

369.2. Cllr Cullen thanked Cllr Sapey for laying the wreath on Remembrance Day on behalf of the Parish Council.

369.3. A copy of the half year internal audit report was received and circulated to Councillors prior to the meeting.

It was agreed to note the recommendations made by the internal auditor and aim to complete them by the end of the financial year.

369.4. It was reported that notification of Precept requirement deadline was received which is 31st January 2012.

369.5. Notification of 5% increase in the street light maintenance contract was received by MHB Services Ltd.

It was agreed to re-new the contract with MHB Ltd with an increase of 5% in the contract fee.

370. Planning

370.1. Planning applications.

11/01923/OM – outline planning permission for Residential Development – KGB Transport, 44 St Johns Road

It was agreed to **SUPPORT** this application

370.2. Notification of a new property address for The Granary, 187 and Whitehall Farm Barn, 189 High Road, Tilney cum Islington was received.

Page 99

371. On-going issues.

371.1. Quality Council Status – Cllr Sapey has been looking at the requirements for an application to be submitted. He reported that it is not complex but time consuming.

It was agreed for the Parish Council to submit an application for Quality Council status but this will be done sometime in 2012.

371.2. Emergency Plan – Each Councillor was given a copy of the existing Emergency Plan prior to the meeting. There were a number of items for amendment.

It was agreed for the Clerk to update the Emergency Plan and to place this item on the next agenda to confirm the amendments.

372. General correspondence.

372.1. A copy of the Norfolk Playing Field Association, Autumn Newsletter was received.

373. Wind Turbines

373.1. It was reported that an application for a wind farm that borders Tilney-cum-Islington is expected but not yet received.

374. Borough Council of KL & WN issues.

374.1. Notification of complaint against a Parish Councillor was received. The Monitoring Officer at the Borough Council has reported that a complaint has been made against Cllr B. Ayres and is being investigated.

375. Norfolk County Council issues.

375.1. There was no correspondence.

376. Items for the next agenda.

376.1. There were not items put forward.

377 Date of next meeting

377.1. The next meeting will be held on the 9th January 2012.

Meeting closed at 9.00p.m.

Chairman's Signature _____