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Minutes of Tilney St Lawrence Parish Council meeting held at on Monday 7<sup>th</sup> March 2011 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Cllr B. Ayres (in the Chair)  
Cllr D. Appleby, Cllr C. Ayres, Cllr D.T.Calton, Cllr P. Cullen, Cllr J. Day,  
Cllr E. Hearn, Cllr R. Jaggars, Cllr D. Jones, Cllr E. Jones, Cllr C. Mills,  
Cllr A. Sapey, Cllr R. Savage & Cllr R. Whitear.

Clerk: Mrs M. Meyrick

Public: 0

### **236. Apologies & Reasons for Absence**

236.1. Cllr Whitear due to ill health.

### **237. Declarations of Interest**

237.1. Cllr Sapey declared a personal interest on item 242.2.

237.2. Cllr Jones declared a personal interest on item 240.5.

### **238. Minutes**

238.1. The minutes of the 7<sup>th</sup> February amendment – page 45, item 223.1 should have read Cllr Hearn gave apologies for arriving late and not Cllr Appleby – subject to this amendment the minutes were agreed and signed by the Chairman as a true record.

**There were no public in attendance so the meeting was not adjourned for public participation.**

### **239. Police Matters**

239.1. Since November and up until the 6<sup>th</sup> March there has been no reported crime in Tilney St. Lawrence. There has been 1 in Tilney cum Islington but there is no further information on that. The issue of the campervan is on-going – Inspector Mike Bates informed Cllr Jones that there is no prospect of prosecution but a Sgt will be attending the site to have a talk with the occupants of the household. Since that discussion Sgt Ponting attended the site and the occupants agreed to move the campervan. Cllr Jones has spoken to the highways department who have written a further letter to the police requesting they take action. PCSO Leigh contacted Cllr Jones to inform him that he will be conducting a visit with a view to have a meeting with the occupants. His solution will be for the vehicle to park further up on a straighter part of the road. Cllr Jaggars reported that he has received complaints regarding the parking of the campervan as it is causing road users to use the earth bank to get past the campervan.

<p><b>It was agreed for the Clerk to write to Inspector Bates requesting a meeting with Cllr Ayres to discuss this issue.</b></p>
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239.2. A complaint has been received regarding the bus shelter opposite Westfields. A neighbour has complained about the amount of graffiti on the shelter and if it can be cleaned up. The neighbour also complained about certain behaviour taking place in the shelter. There is anti-social behaviour taking place, loud music etc. A fellow councillor reported that this shelter has been pressure washed recently by the Borough Council.

**It was agreed for Cllr Jones to contact the PCSO to ask if he would visit the neighbour in question to see if anything can be done on this issue.**

## **240. Reports.**

240.1. a) Chairman's Correspondence – It was reported last month that there is vehicle damage on the Circus at Westfields. When a site visit was conducted by Cllr Ayres there was no evidence of any damage. Cllr Hearn reported that vehicles regularly drive through the centre of the Circus as a short cut. Another visit will be carried out.

b) Doctors Surgery – It was reported that a complaint from a member of the public concerning the amount of doctors at the surgery was received. The person attended the surgery on 5 occasions and on each visit was seen by a different doctor. The hole in the car park has now been filled.

c) New Chemist – It was reported that the application for a new chemist has been rejected by the Planning Authority. Cllr Ayres will look into this and report back to Cllr Appleby.

d) Incinerator – Despite the turnout and result of the referendum Norfolk County Council has approved the planning application. The Health Authority, Defra and the Rural Community Council are all against it.

e) Security Camera – The Company that looks after the security camera has said that the failure of the CCTV unit is down to an internal battery which doesn't have a known life expectancy. Due to this there has been a small concession on the bill.

240.2. Footway Lighting Reports – Nothing to report.

240.3. Footpath & Tree Reports – Cllr Appleby reported that he has received an update from Jackie Brooks from County regarding the diversion order. Ms Brooks has received an objection from a Mr Witham; he wants to go for a Modification Order. She hopes to speak to him before the middle of March but she will update Cllr Appleby with the outcome.

240.4. Village Hall Report – The AGM of the committee takes place next Monday.

240.5. William Day Centre Report – The Valentine's raffle raised £182 for the amenities fund.

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240.6. Highway Matters – It was reported that the rubbish by the flyover was still there. The Clerk had reported this via the Borough Council's online complaints line but she will now contact them direct and verbally report it. The Clerk was asked to report a drain cover outside 96 High Road that has the tarmac breaking away around it.

### **241. Finance**

241.1. Balances of accounts – Each Councillor was given a copy of the expenditure, receipts, budget spend so far and an accounts reconciliation. This will be updated to show the full year at the next meeting. These reports will be given on a quarterly or 6 monthly basis in future.

241.2. Finances since last meeting.

<b>Accounts for payment March 2011</b>						
<b>NO</b>	<b>Name</b>	<b>Chq No</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
15	Mrs M. Meyrick	607	Clerk's Salary	287.24	0.00	287.24
16	Mrs M. Meyrick	607	Expenses – Feb Mar	9.17 26.14	0.00 0.00	9.17 26.14
17	MHB Services	S/O	Lighting Maintenance – February	101.91	20.38	122.29
18	E-on	S/O	Street Light Electric Jan	105.27	20.82	126.09
19	E-on	S/O	Street Light Electric Feb	105.27	21.05	126.32
20	MHB Services	608	VAT difference Jan-Mar	00.00	7.65	7.65
	<b>Total</b>			<b>635.00</b>	<b>69.90</b>	<b>704.90</b>

**The accounts were agreed for payment as listed**

241.3. Notification has been received from E-on that from the 1<sup>st</sup> April the price will increase from 6.806p per KWH to 9.2p.

**It was agreed for the Clerk to compare electrical supplier's costs for the April meeting.**

241.4. A request for funds from Norfolk Age UK (new name for Norfolk Age Concern) was received. They are asking for help in their new 3 year project, 'Campaign for Later Life in Norfolk'. This campaign will centre on their charitable services to maintain & develop information, advice & advocacy services. Cllr Ayres proposed and Cllr Jones seconded not to give a grant.

**It was agreed not to give a grant to Norfolk Age UK.**

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241.4. Guidance has been received from HM Revenue & Customs that says from April Parish Councils must pay their employees through the PAYE system. The Clerk will register the Council as an employer from April onwards.

## **242. Planning**

242.1. Planning applications.

**11/00059/F** – Division of dwelling back to the original layout of 2 no units - Tapp Row, 4 Church Road, TSL

**It was agreed to SUPPORT this application**

242.2. Late planning applications.

**11/00260/RM** – Reserved Matters Application – Erection of detached 2 storey dwelling with associated access, parking turning and garden – 38 Magdalen Road, TSL

**It was agreed to SUPPORT this application**

242.3. To receive planning decisions

**10/02130/EXO** – Permission granted for Extension of time for the implementation of a planning permission reference 07/01453/O: Construction of detached single storey dwelling – land NE of 13 Westfields, TSL

242.4. Correspondence was received from Infrastructure Planning Commission regarding the proposed King's Lynn B Connection from National Grid.

## **243. The Website**

243.1. The Clerk reported that that on her laptop are the minutes and agendas for the council from December 2006. A back-up is made on a memory stick which is her own. The cost of an external hard drive is approximately £50.

**It was agreed for the Clerk to purchase an external hard drive at a cost of around £50 to store the Councils administration including minutes.**

243.2. The issue of download speeds was also discussed and whether documents could be in PDF format or something similar.

**It was agreed for Cllr Jones to contact the webmaster to discuss the possibility of increasing the download speed for documents.**

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**244. Quality Council Status**

244.1. Each member was given a copy of a report showing the 10 requirements for an application to be submitted.

**It was agreed for this to be put on the next agenda for discussion.**

**245. General correspondence.**

245.1. Notification that the Norfolk Branch SLCC AGM will take place on the 9<sup>th</sup> April at the Hethel Centre was received.

245.2. Late correspondence

a) Correspondence has been received from Norfolk Green to advise that the bus services in the County will be reduced as result of cuts in public funding. From the 1<sup>st</sup> April, NCC has decided to reduce the availability of free travel for those with passes, so that its starts from 9.30am instead of 8.30am Monday to Friday. It is likely the cost of fares will be increased in April or early May due to the rise in diesel prices. New timetables will be introduced on Saturday 9<sup>th</sup> April.

b) The Norfolk Link Extra Spring newsletter was received. It gives details of the Elections, Street Parties for the Royal Wedding, Data Transparency and PAYE for Councils.

c) An invitation was been received to attend a joint meeting of the Norfolk Rural Community Council and the Norfolk Rural Forum on Wednesday 6<sup>th</sup> April at 10am to discuss the Future of Rural Services.

**246. Borough Council of KL & WN issues.**

246.1. The election packs have been received from the Borough for each Councillor. Nominations are to be submitted to the Borough Council after the 18 March and by Noon on the 4<sup>th</sup> April.

**247. Norfolk County Council issues.**

247.1. A letter regarding the Adoption of Highway Services was received. It asks if the Council would like to consider taking on any services that are currently being carried out by NCC. They say that have had over 50 councils expressing an interest in exploring further the scope for take on some activities with 2 councils taking on footway gritting.

**It was agreed that the Parish Council is unable to take on any services at the present time due to having limited resources and no extra staff to carry out any duties.**

247.2. Details of the submission of the Core Strategy to the Secretary of State was received. This is to inform you that NCC has submitted the Core Strategy & Minerals and Waste Management Policies to the Secretary of State on the 7<sup>th</sup> February for independent examination.

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247.3. Late correspondence.

a) The new Mobile Library Service timetable has been received.

**It was agreed for this to go on the website.**

b) Response has been received from NCC concerning the Council's comments about the part light lighting proposal. They say that those comments will be considered as part of the consultation.

**249. Date of next meeting**

249.1. The next meeting will be on the 4<sup>th</sup> April 2011.

Meeting closed at 9.15p.m.

Chairman's Signature\_\_\_\_\_