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Minutes of the Tilney St Lawrence Parish Council meeting held at on Monday 9<sup>th</sup> January 2012 in the William Day Centre, Tilney St Lawrence at 7.30pm.

In attendance: Cllr D. Jones (in the Chair)  
Cllr D. Appleby, Cllr D. Calton, Cllr P. Cullen, Cllr J. Day, Cllr E. Hearn,  
Cllr R. Jagers, Cllr D. Jones, Cllr C. Mills, Cllr G. Place, Cllr A. Sapey &  
Cllr R. Savage.

Clerk: Mrs M. Meyrick

Public: 0

### **378. Apologies and reasons for absence.**

- 378.1. Cllr B. Ayres – illness.
- 378.2. Cllr C. Ayres – personal reasons.
- 378.3. Cllr E. Jones – illness.

### **379. Declarations of interest for items on the agenda.**

- 379.1. There were no declarations of interest.

### **380. Minutes.**

- 380.1. The minutes of the Meeting of the Council on the 5<sup>th</sup> December were agreed and signed as a true record by the Chairman.

**There was no public in attendance so no questions were raised in the public session.**

### **381. Police Matters**

- 381.1. Cllr D. Jones reported that the police have not come back to him in relation to the crime figures.
- 381.2. No news has been received as yet from Norfolk County Council regarding the speed activated signs for School Road. The officer dealing with it has only come back from the Christmas break today; hopefully there will be something to report at the next meeting.

### **382. Reports**

- 382.1. Chairman's Correspondence – There was no report.
- 382.2. Footway Lighting Reports
  - 382.2.1. No 33 Church Road is out.
  - 382.2.2. No 44 Magdalen Road is still a day burner – The Clerk will chase this up with contractor as this was reported recently.
- 382.3. Footpath & Tree Reports
  - 382.3.1. Cllr Appleby reported that Jackie Brooks of N.C.C. is still waiting on the dedication order. NCC has had success regarding the diversion order despite opposition from the Open Spaces Society.
  - 382.3.2. The flyover footpath is blocked by brambles – The Clerk will report this to Highways.
  - 382.3.3. Footpath number 1 has trees across it which is blocking access.

<p><b>It was agreed for Cllr Appleby to contact the Rights of Way officer to see if they are able to deal with it. It was also agreed for the Clerk to contact Goodley's to ask permission for the parish council to deal with it.</b></p>
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Chairman's Signature \_\_\_\_\_

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### 382.4. Village Hall Report

382.4.1. Information taken from the latest TSLVC minutes include: - PAT testing carried out as well as the annual fire test. Two quotes have been received to tile the ladies toilet. £618 was raised from the Christmas event held. There is a casino night organised for the 17<sup>th</sup> March.

382.4.2. Addition of a dog bin – Cllr Hearn reported that there is no dog bin on Magdalen Road near the village hall. There are a number of dog walkers that use this area and are thought prudent to provide a dog bin. The Clerk advised that a street licence would be needed from Norfolk County Council and Cllr Jagers reported that there is a new dog bin and post in his garage that could be used.

**It was agreed to provide a dog bin on Magdalen Road and for the Clerk to obtain a street licence.**

382.4.3. Village Hall representative – There was a discussion concerning this role. Cllr Cullen & Cllr Hearn volunteered to share this role.

**It was agreed for Cllr Cullen and Cllr Hearn to share the role of Village Hall committee representative.**

382.4.4. TSLVC contract of hire – A contract of hire was received for the use of the village hall for council meetings. The hiring time was stipulated as 7.15pm but the council would require it from 7.10pm.

**It was agreed for the Clerk to contact the village hall committee requesting the contract be changed to accommodate a 7.10pm start. Subject to this change it was agreed for the Clerk to sign the agreement on the Council's behalf.**

382.5. William Day Centre Report – The service users has a Christmas meal and entertainment was provided each afternoon covering 5 days. A raffle was held and raised £174 for the amenities fund.

### 382.6. Highway Matters

382.6.1. The problem with the drain outside 98 High Road, Tilney cum Islington is still not done.

382.6.2. The road on the old A47 from the Coach & Horses and New Road has deteriorated even more.

382.6.3. Magdalen Road has a number of dips and rises along its stretch.

**It was agreed for the Clerk to request a meeting with Highways to carry out a site visit to look at all the issues in the village.**

382.7. Patients Group – No report as there is not a meeting planned till February.

382.8. Church Report – There is no update at the present time.

## **383. Finance**

383.1. Payments since last meeting.

<b>Accounts for payment Jan 2012</b>						
<b>NO</b>	<b>Name</b>	<b>Chq No</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
94	E-on	DD	Street Light Electric Dec	140.12	28.02	168.14
95	TSLVC	651	Ground Maint Oct-Dec	210.00	0.00	210.00
96	Ward Gethin	652	Legal Advice re: Agr Lease	25.00	5.00	30.00
97	Norfolk ALC	653	Sandringham Conference	8.75	0.00	8.75
98	MHB Services	S/O	Street Light Maint Jan	114.94	22.99	137.93
99	Mrs Meyrick	S/O	Salary January	229.88	0.00	229.88
100	Mrs Meyrick	654	Expenses	29.70	0.00	29.70

Chairman's Signature \_\_\_\_\_

101	<b>Page 102</b> E-on	DD	Street Light Electric Jan	140.12	28.02	168.14
	<b>Total</b>			<b>898.51</b>	<b>84.03</b>	<b>982.54</b>

**The accounts for January were agreed as listed**

383.2. Precept requirement for 2012/2013 – The budget working party met in November to discuss the budget requirements for the next financial year. The working party has put together a budget breakdown for Councillors to consider. A copy of the budget report was given to each Councillor prior to this meeting.

**It was unanimously agreed for the precept to remain at £19,500 for the financial year 2012-2013; there is no increase in the precept.**

### **384. Planning**

384.1. Notification was received of a change of name of planning approval 2/90/1174/CU/F from Mr C Wheeler to Mr R Tribe for 115 Magdalen Road.

### **385. On-going issues.**

385.1. Quality Council Status – Cllr Sapey reported that an application is a matter of enhancing some of the things the Parish Council currently do. Cllr Sapey and Cllr Ayres have volunteered to take on the role of putting the application together. It was proposed by Cllr Place and seconded by Cllr Mills to agree in principle to applying for QCS.

**It was agreed in principle for the Parish Council to apply for Quality Council Status.**

385.2. Emergency Plan – A copy of the plan was distributed to Councillors prior to the meeting. There were a number of changes needed which included: -

- a) Date originated 2008 but needs to show when it was updated.
- b) Distribution list to include The Buck Inn with contact details.
- c) Robin Savage's telephone number to be added.
- d) School contact – To remove Cllr John Day and add Cllr D. Jones.

**It was agreed to approve the plan with these changes, it was also agreed to automatically update contacts as and when necessary.**

385.3. Cllr Day reported at the previous item that he has resigned as Chairman was thanked for all his hard work as school governor. Cllr Day was the inaugural Chairman of the School Federation.

### **386. General correspondence.**

386.1. An invitation was received to attend the Meeting of the Police Budget 2012/2013.

386.2. Information was received regarding Planning Guidance from NALC.

386.3. A copy of the Norfolk Link Extra from Norfolk ALC was received.

386.4. A copy of the Norfolk RCC Signpost December newsletter was received.

386.5. An invitation was received from the Environment Agency regarding the Energy from Waste Facility meeting. This is a meeting for all Chairmen's of Parish Councils in the local area. There will be a public consultation conducted sometime in February.

**It was agreed for Cllr D. Jones to attend this event if the Chairman is unable to attend.**

### **387. Borough Council of KL & WN issues.**

387.1. There was no correspondence received.

### **388. Norfolk County Council issues.**

388.1. A copy of the Norfolk Gritting Routes Leaflet was received.

Chairman's Signature \_\_\_\_\_

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**389. Items for the next agenda.**

389.1. There were not items put forward.

**390 Date of next meeting**

390.1. The next meeting will be held on the 6<sup>th</sup> February 2012.

Meeting closed at 8.50p.m.

Chairman's Signature\_\_\_\_\_