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Minutes of the Tilney St Lawrence Parish Council meeting held at on Monday 6<sup>th</sup> June 2011 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Cllr B. Ayres (in the Chair)  
Cllr D. Appleby, Cllr C. Ayres, Cllr D. Calton, Cllr P. Cullen, Cllr J. Day,  
Cllr R. Jagers, Cllr D. Jones, Cllr E. Jones, Cllr C. Mills, Cllr G. Place,  
Cllr A. Sapey & Cllr R. Savage.

Clerk: Mrs M. Meyrick  
Village Hall Committee: Mr K. Bodimeade

Public: 0

**294. Apologies and reasons for absence.**

294.1. Cllr Hearn – work commitments.

**295. Declarations of interest for items on the agenda.**

295.1. There were no declarations of interest.

**296. Minutes of 4<sup>th</sup> April 2011.**

296.1. The minutes of the Annual Meeting of the Council on the 16<sup>th</sup> May 2011 – amendment – page 61, attendance list, to remove the name Cllr R. Whitear. Subject to this amendment the minutes were agreed and signed as a true record by the Vice-Chairman.

296.2. The minutes of the Ordinary Meeting of the Council held on the 16<sup>th</sup> May 2011 – amendment – page 66, item 284.1, planning application 00625, 6<sup>th</sup> line should read Mr Dover and not Mr Drover. Subject to this amendment the minutes were agreed and signed as a true record by the Vice-Chairman.

**There was no public session as there was no public in attendance.**

**297. Police Matters**

297.1. There has been 2 incidents since the last meeting reported for Tilney St Lawrence which were: - theft of motor vehicle and dogs taken from property in Church Road but were later found. There were no crimes reported for Tilney cum Islington. It was reported that Inspector Bates has moved on from Downham Market but does not know who the new Inspector is at the moment.

At the last meeting it was reported that Roger Warnes lorries were travelling through Tilney cum Islington which has a weight restriction. Cllr Jones took this issue to the police who have spoken to the company. The police say they have stopped these lorries on several occasions and are satisfied the lorries were delivering to locations that are within the weight limit. The parish council found this response from the police unsatisfactory.

**It was agreed for Cllr Jones to invite the new Inspector to a Parish Council meeting to explain this response.**

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Parking on the pavement – This was reported at the last meeting which Cllr Jones took to the police. The police will not pursue a complaint unless someone claims they have been obstructed. The police have to prove and establish an act of obstruction has taken place. There was a discussion regarding by-laws which could help deal with the issue of parking on pavements, Cllr Ayres will speak to the Leader of the Borough Council about and report to a future meeting.

Speeding – This was also reported to the police as an area of concern to the Council. The police continue to carry out speed checks as and when resources allow. Cllr Jones has been told that when a police officer is transferred or leaves they will not be replaced for 3 years.

Loud Music – This issue has the same response as the parking on pavements. There has to be reported to the police as it happens but they would have to establish an offence has taken place.

### **298. Reports.**

298.1. Chairman's Correspondence – The Highway Rangers will be coming regularly to the village to carry out routine maintenance work. Councillors were asked to put a list of jobs together that could be passed onto them via the Clerk.

Doctors Surgery – First Health now has the leasehold for the surgery. There is some essential maintenance work that needs to be carried out before it can open. The target for the opening is the end of June. There was a meeting planned with Elizabeth Truss MP for the 1<sup>st</sup> July to discuss the surgery but this has been moved to the 20<sup>th</sup> July.

298.2. Footway Lighting Reports – The Clerk reported that the light that flashes off and on, located on Westfields Close was reported today. The light on Magdalen Road has still not been done – the Clerk will chase this one up.

298.3. Footpath & Tree Reports – Cllr Appleby met with Mr Witham who represents the Norfolk Branch of the Open Spaces Society on the 27<sup>th</sup> May to discuss the diversion order of Cross Field footpath and their objection to it. Mr Witham thought the first field edge followed the Reeds Drain burm. It was established that the main reason for their objection was that all of the diverted footpath cannot be moved onto a submitted modification order route. Cllr Appleby reported that Mr Witham could now see that the section of the diverted footpath along the top of the Reeds Drain bank is a new footpath and that his part of the Open Spaces objection will not apply. Cllr Appleby pointed out to Mr Witham a number of factors for him to consider which included: -

- The agreement suits all parties involved and has support of the whole community.
- The agreement would fast track the diversion order and the Reeds Drain burm footpath dedication will negate the modification order.
- The Open Spaces Society objection to the Diversion Order will end this agreement. The Parish Council and Norfolk County Council will have to pursue the modification order and the diversion order, would have to go to appeal.
- These changes could take many years and will be costly.

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Mr Witham was asked to take into account the effect their objection would have on the community. He stated that he did not appreciate the complexity of the case prior to the site meeting. He will review the whole case and report to Jackie Brooks at County in due course. To date Jackie Brooks has not received any contact from Mr Witham since the site meeting. It was also reported that the maintenance of the current location of the footpath is the responsibility of the landowner. Once it is moved it will be with Norfolk County Council, County's budget for pathway maintenance will be reduced by 53% next year. Cllr Savage offered to cut the pathway on a regular basis with his tractor.

298.4. Village Hall Report - The Vice-Chairman of the Village Hall Committee wrote to the Council asking them to support the grant application to the Norfolk Rural Community Council for a grant to improve the security of the building as well as environmental improvements.

**It was unanimously agreed for the Clerk to write a letter of support on behalf of the Council for the TSLVC grant application to the Norfolk RCC.**

298.5. William Day Centre Report – no report.

298.6. Highway Matters – Cllr Jagers reported that the rubbish near the flyover of the A47 is still there. It was also reported that there is an old bed and mattress dumped near the old A47 near Duncan's Cottages going towards King's Lynn. There was some concern given to parking near the junction in Tilney cum Islington by the village sign as it causes lorries going to and from the sluice drainage to go up onto the grass verge.

**It was agreed for the Clerk to contact highways to report damage to the grass verge and for Cllr Jones to report the issue of parking near a junction to the police.**

## 299. Finance

299.1. Payments since last meeting.

<b>Accounts for payment June 2011</b>						
<b>NO</b>	<b>Name</b>	<b>Chq No</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
33	Mrs M Meyrick	616	Salary	229.88	0	229.88
34	Mrs M Meyrick	616	Expenses	19.73	0	19.73
35	MHB Services	S/O	Street Light Maintenance	101.91	20.38	122.29
36	E-ON	DD	Street Light Electric June	105.27	21.05	126.32
37	Norfolk RCC	617	Membership	15.00	0	15.00
38	NALC	618	Membership	235.03	0	235.03
39	BCKLWN	619	Dog Waste Collection	58.76	11.75	70.51
40	TSLVC	620	Play Area Maintenance	420.0	0	420.00
41	Norse	621	Grounds Maintenance	898.42	179.69	1078.11
	<b>Total</b>			<b>2084.00</b>	<b>232.87</b>	<b>2316.87</b>

**The accounts for May were agreed as listed**

299.2. A copy of the Internal Auditor's report for year ending 31<sup>st</sup> March 2011 was given to each Councillor. There were a few things the internal auditor has recommended for the

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Council to address. The Clerk informed the council that these are things that could be considered over the next few months before the next internal audit which is due in October.

299.3. Accounts for the year ended 31<sup>st</sup> March 2011 for audit – Each Councillor was given a copy of the year end account reports at the last meeting. A copy of the asset register was given to the Council at the meeting. The Clerk pointed out that the figures have changed considerably since last year. Previously they were recorded as nominal values but for this financial year they have been changed to the insurance value. There are still a number of things to be looked at but again this could be done prior to the next internal audit.

**The accounts for year ending 31<sup>st</sup> March 2011 were unanimously agreed by the Council.**

299.4. Annual Governance Statement for year ending 31<sup>st</sup> March 2011 – The Clerk read out questions A-K to the Council.

**The Council agreed to reply Yes to questions 1 - 8 and Not Applicable to question 9.**

299.5. Finance Regulations – A copy of draft Finance Regulations were given to the Council at the last meeting.

**It was agreed to place this on the next agenda for amendment/approval.**

## **300. Planning**

300.1. Planning applications.

11/00836/LDP - Certificate of Lawful Development - Proposed conversion of barn from garage to living accommodation - White House Farm 142 School Road  <b>It was agreed to Support this application.</b>	11/00914/F - 2No.caravan/mobile homes and hard standing for gypsy/travellers - 119 - 121 Magdalen Road  <b>It was agreed to have No Observations but would like the planning authority to consider that a condition of only allowing 2 residential caravans on this site be applied.</b>
11/00779/F - Single storey extension - 88 Church Road.  <b>It was agreed to Support this application as it is an improvement of the street scene.</b>	

300.2. Late planning applications.- There are no late applications.

300.3. Late planning decisions – There are no late decisions.

## **301. On-going issues.**

301.1. Noticeboard for Tilney cum Islington – Cllr Calton and Cllr Jagers has looked the size required for the noticeboard and has passed these dimensions onto the Clerk. The Clerk reported that she will submit the licence application to the new Highway representative now that the replacement for Jon Barnard is known. Andrew Wallace replaces Jon as Tilney's Highway representative.

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301.2. Quality Council Status – The Clerk asked the Council if this was something that they wanted to pursue.

**It was agreed for the Clerk to give a presentation to the Council at the July or September meeting, giving details of what QPS will mean to them.**

301.3. CCTV maintenance and upgrade – This has been an issue for some time as there has been problems with the maintenance etc. Two companies were approached to give a quote for the upgrade and maintenance but to date only one has been received. This is from a local company called MTL in Terrington St Clement who gave a quote for the maintenance of equipment and 2 options for the upgrade of the recording equipment.

**It was unanimously agreed to accept the quote from MTL to upgrade the recording equipment at a cost of £597 and the maintenance quote of £250.**

## **302. Postal deliveries.**

302.1. It was asked from the last meeting to place this on the agenda. Since then the Cllr Ayres has written to the postal service as a Borough Councillor.

**It was agreed to await the response to Cllr Ayres letter to Royal Mail concerning the reduced postal delivery in the area.**

## **303. General correspondence.**

303.1. A generic letter was received from Norse promoting their new fencing service.

303.2. A request for an allotment was received from Susan Grieff of Almer Drive. The Clerk has informed her that the Council requires 5-6 people to come forward for an allotment garden to progress this project forward. The Clerk encouraged her to try and get other parishioners to come forward for an allotment.

303.3. A copy of the Norfolk SLCC branch newsletter was received and e-mailed to councillors. A hard copy is available upon request.

## **304. Borough Council of KL & WN issues.**

304.1. A letter was received from Nick Daubney, Leader of the Borough Council relating to the proposed Incinerator. He is encouraging the Council to write to Caroline Spellman MP to advise her of the views of the Parish Council on this issue.

**It was agreed for the Clerk to write a letter to Caroline Spelman on behalf of the Council to demonstrate that they do not support the PFI project for the proposed incinerator.**

## **305. Norfolk County Council issues.**

305.1. There was no correspondence.

## **306. Date of next meeting**

306.1. The next meeting will be held on the 4<sup>th</sup> July 2011.

Meeting closed at 9.32p.m.

Chairman's Signature \_\_\_\_\_