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Minutes of the Tilney St Lawrence Parish Council meeting held at on Monday 7th November 2011 in the Village Hall, Tilney St Lawrence at 7.30pm.

In attendance: Cllr B. Ayres (in the Chair)
Cllr D. Appleby, Cllr C. Ayres, Cllr D. Calton, Cllr P. Cullen, Cllr R. Jagers,
Cllr D. Jones, Cllr E. Jones, Cllr C. Mills, Cllr G. Place, Cllr A. Sapey &
Cllr R. Savage.

Clerk: Mrs M. Meyrick

Public: 1

351. Apologies and reasons for absence.

- 351.1. Cllr Hearn – family commitments.
- 351.2. Cllr Day – attendance at school governors meeting.

352. Declarations of interest for items on the agenda.

352.1. Cllr Cullen declared an interest on item 357.3 – land that he owns is a proposed inclusion in the development boundary.

353. Minutes.

353.1. The minutes of the Meeting of the Council on the 3rd October 2011 amendment – page 85, item 338.2, second line – should read '13 drain covers', page 89, item 346.3, 4th bullet point – should read 'to have a bank', page 89, item 348.1, second line – should read '£100,000' - subject to these amendments the minutes were agreed and signed as a true record by the Chairman.

There was no public in attendance so no questions were raised in the public session.

354. Police Matters

354.1. Since the 30th October to the 7th November there has been 1 reported crime consisting of criminal damage. There has been no crime reported for Tilney-cum-Islington. There has been additional patrols conducted for bonfire night and Halloween but there have been no complaints.

355. Reports

355.1. Chairman's Correspondence.

355.1.1. The new grit bins are ready to go out; signs for them have been produced.

355.1.2. At the last meeting it was reported of an issue with a fallen tree on land adjacent to a property on School Road. A tree has fallen onto a property from an abandoned piece of land. The issue is that the neighbour's insurance will only pay for the part of the tree that is on her property but the base of the tree is on the abandoned land and the insurance will not pay for this part to be removed. The Chairman reported that the parish council has a duty of care to the residents of the village and put forward for the council to pay the cost of removing the base of the tree that is on the abandoned property. A quote has been received to deal with the tree at a cost of £375. It was proposed by Cllr Jones and seconded by Cllr C. Ayres to accept the quote and for the parish council to fund the work.

<p>It was unanimously agreed to pay £375 to remove the tree from the abandoned property adjacent to 61 School Road.</p>
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355.1.3. The issue of identity cards for councillors was discussed as this was highlighted during the previous item.

Chairman's Signature _____

It was agreed for Councillors to be issued with photo identity cards.

355.2. Footway Lighting Reports

355.2.1. The light by the Church that is out has already been reported to the contractors.

355.2.2. Day burner - Telegraph pole outside 139 High Road, Tilney-cum-Islington.

355.2.3. Day burner – No 22 Magdalen Road.

355.3. Footpath & Tree Reports

355.3.1. Five mile bank near Ashcroft House is blocked up. The East of Ouse are responsible for this area, Cllr Appleby will report this for the Council.

355.3.2. Footpath Diversion - Goodley and Son footpath diversion – Jackie Brooks, N.C.C. definitive map officer has contacted Mr Lenson (Farm Manager) with regard to the opposition from The Open Spaces to their footpath diversion. She has proposed that Goodley's 'Dedicate' part of the Parish Council's modification order in order to support their diversion order.

355.4. Village Hall Report

355.4.1. Cllr Sapey reported that he has resigned from the Village Hall committee as of the 10th October. The village hall representative will be placed on the next agenda for discussion.

355.4.2. The TSLCV has requested the second half of their grant which will be put on the next payments list. There was no formal request received.

355.4.3. The CCTV in the village hall requires a PAT test carried out.

355.4.4. The issue of the use of the village hall for Parish Council meetings was discussed.

It was agreed for the Clerk to write to the TSLVC to request a formal agreement.

355.5. William Day Centre Report – Last Monday the Day Centre had a Halloween Day and raised £111 in the raffle for the amenities fund. Staff and disabled users dressed up and a report was given to the Lynn News along with a photograph. The Meals on Wheels service has been extended to the end of May by Norfolk County Council. The Deputy Manager is back to work after a long absence due to illness, thanks and gratitude was expressed to the staff coping with extra work during this time.

355.6. Highway Matters

355.6.1. The drain covers that had been stolen have been replaced with locking versions.

355.6.2. The drainage board has cut back vegetation by the dykes.

355.6.3. It was reported that the dyke near the playing field has not been cut this year. The Clerk will contact the contractors regarding this.

355.6.4. There is a pothole near Salgate House – The Clerk to report this to highways.

355.7. Patients Group - Cllr Sapey reported that there were 5 people in attendance plus the practice personnel at the meeting held on the 17th October. There will be a noticeboard in the surgery that will advertise the patients group and its meetings. A survey will be conducted in December for the local catchment area. On the 19th November the surgery will be holding an open day to try and attract people back to the surgery. During November they are hoping to start an I & N clinic for diabetes. Looking to the future the practice will be aiming to undertake minor surgical procedures and are setting up a system that will see specific days being allocated for specific clinics thereby enabling patients to plan their visits. Lynn Self has said that she will always be available to handle patient's complaints and can be contacted via reception.

355.8. Church Report – The floodlighting for the exterior of the church has been given the go ahead by the Diocese. Details of the toilet and kitchen project have been sent to the official

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architect and checking by building control. The north area of the church has got severe foundation problems. There is a problem with the grass verge next to the post box by the Church. The grass verge becomes a problem when vehicles park on it causing deep ruts which then fill with water when it rains. The Clerk has already contacted highways to find out if they are responsible for this part of the verge.

356. Finance

356.1.1. Payments since last meeting.

NO	Name	Chq No	Description	Net	VAT	Total
75	Mrs M Meyrick	638	Salary November	229.88	0.00	229.88
76	Mrs M Meyrick	638	Expenses	28.23	0.00	28.23
77	Mrs M Meyrick	638	Anti-Vandal Paint	37.00	7.40	44.40
78	MHB Ltd	DD	Street Light Maint Oct	101.91	20.38	122.29
79	MHB Ltd	DD	Street Light Maint Nov	101.91	20.38	122.29
80	E-on	DD	Street Light Electric Sept	140.13	28.03	168.16
81	E-on	DD	Street Light Electric Oct	140.13	28.03	168.16
82	CGM	639	Churchyard Maintenance	185.00	37.00	222.00
	Total			964.19	141.22	1105.41

The accounts for November were agreed as listed

356.1.2. The Chairman reported that he will be unable to attend the wreath laying ceremony for Remembrance Day. Cllr Sapey volunteered to attend this on behalf of the Council.

356.1.3. This issue of the budget was discussed and it was put forward to hold a working party to discuss the budget proposals for 2012/2013.

It was agreed to hold a working party meeting to discuss the budget on the 21st November with Cllr D. Jones, Sapey, Appleby and the Clerk.

356.2. Councillors were given a copy of the quarterly financial reports to September 2011. Councillors were asked if they had any questions to contact the Clerk.

356.3. A grant request was received from the Norfolk Accident Rescue Service. Cllr D. Jones proposed and Cllr Calton seconded not to give a grant.

It was agreed not to give a donation to the Norfolk Accident Rescue Service in the current economic climate.

357. Planning

357.1. Planning applications.

11/01825/F - Twelve pitch touring caravan park and toilet facilities - The Coach & Horses Lynn Road Tilney All Saints.

It was agreed to be in **Support** of this application with limitation of only 4 weeks stay for any 1 caravan.

357.2. Planning decisions.

11/01322/F – Permission granted for erection of Plastisol coated steel framed stable/hay store & construction of ménage – Land NE of Westcott, New Road.

Chairman's Signature _____

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357.3. Proposals for the LDF – Site Specifics – Each Councillor were given details of the site specifics for the parish prior to the meeting. A proposal was put forward to include land adjacent to 1 Spice Chase to be included within the development boundary.

It was agreed for the land adjacent to 1 Spice Chase to be included within the development boundary. It was agreed not to propose any other changes to the existing development boundary.

357.4. Planning enforcement query regarding extension to 6 School Road. The planning department has confirmed that there has been no breach of planning control so they have closed the case.

358. On-going issues.

358.1. Quality Council Status – Cllr Sapey attended a training event relating to QCS and passed out some hand outs he received at the training session. Cllr Sapey reported that the Parish Council currently meet 90% of the criteria. QCS require a council to show that it is representative of the whole community and that it communicates with its residents, is properly managed. There followed a discussion. Cllr Mills proposed and Cllr E. Jones seconded for the Council to apply for QCS.

It was agreed for the Council to put a working party together to work on an application to be submitted for Quality Council Status.

358.2. Emergency Plan – This item to go on the next agenda for discussion.

359. General correspondence.

359.1. Details of a consultation event regarding the Sutton Bridge Wind Farm planned for the 10th November was received.

359.2. The October Norfolk Link newsletter was received.

359.3. A nomination form from Norfolk ALC for the Election of members was received. There were no names put forward from the Parish Council.

359.4. Details of an Initial Training for Councillors were received.

359.5. Details of Norfolk ALC & SLCC Autumn seminar to be held at the Sandringham visitor centre on the 17th November were received.

It was agreed for the Clerk to attend this seminar.

359.6. A copy of the Norfolk RCC October newsletter was received.

359.7. A copy of the Clerks & Councillors direct newsletter was received.

360. Borough Council of KL & WN issues.

360.1. It was reported that the Borough Council is proposing to have fortnightly refuse collections take place; discussions are on-going concerning this.

361. Norfolk County Council issues.

361.1. Upgrading of street lighting – NCC are in the process of replacing a number of life expired columns which includes ones passing along the old main road through the Tilney's. A large number of columns mainly light fields. NCC would like to remove some of these and to simply light the middle of the village and just the approach to the roundabout. NCC has requested the Parish Council's view on this proposal. There followed a discussion.

It was agreed to be in support of the proposal of NCC to remove life expired light columns outside the approach to the village.

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361.2. The Clerk reported of a meeting she attended with the waste reduction team with ideas to help residents to reduce their waste. They are also able to attend events to promote waste reduction.

361.3. Cllr D. Jones reported of a road traffic accident that occurred on School Road. Road calming measures have been requested before near the school but this has failed in the past. This recent accident re-enforces the argument to get some measures in place. Highways have stated that a 20mph request will not be successful due to finances. . Andy Wallace from Highways is requesting a copy of the police report to establish exactly what happened. Once the report has been received a meeting will be arranged on site with Highways, the school and the Parish Council.

362. Items for the next agenda.

339.1. Quality Council Status.

339.2. Emergency Plan.

339.3. Wind Turbines.

339.4. Village Hall Committee representative.

363 Date of next meeting

363.1. The next meeting will be held on the 5th December 2011.

Meeting closed at 9.20p.m.

Chairman's Signature_____